

CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 14 OCTOBER 2020 from 13.30 hrs to 15.30 hrs

Meeting to be held via Microsoft Team - details on calendar invite

The main purpose of the meeting is to:

- Receive feedback from meeting of key groups held since 16 September
- Review progress of Local Growth Fund investments to date – including spend and delivery of outputs
- Review latest data and labour market report (on employer demand for skills)
- Consider how to respond to the changing skills and education priorities and the need to produce a skills report for the Department for Education
- Note the priorities for future European Social Fund bids

Meetings that have taken place since the last Employers' Skills and Education Board meeting:

- Four Workforce Recovery Group meetings held since 16 September
- Digital Skills Partnership Board on 22 September
- Meeting of College Principals on 24 September
- Meeting of Pledge Board on sustainability of delivery model
- Cheshire and Warrington LEP Economic Summit on 30 September
- Accelerate Governing Board co-chaired by Phil Atkinson and Kurt Allman on 6 October

AGENDA

- 13.30 hrs** **Welcome, introductions and declarations of interest** - current list of attendees and apologies for Employers' Skills and Education Board meeting on 16 September is at **Annex A**.
- Welcome Kim Harding from Astra Zeneca who is attending the meeting as an observer.
 - Welcome Nicola Johnson (Bentley Motors) who is replacing Julia Teale – Nicola attended the last meeting as an observer
 - Welcome Catherine Walker who is replacing Lisa Harris as the representative from Cheshire West and Chester Council
- 13.35 hrs** **Note of last meeting on 16 September 2020** (Chair - 5 minutes)
- 13.40 hrs** **Action list and any matters arising that are not on agenda** – (Chair - 5 minutes)
- 13.45 hrs** **Feedback from key meetings held since last Employers' Skills and Education Board meeting:**
- **LEP Board meetings and Economic Summit** (Clare Hayward) 5 minutes
 - **Workforce Recovery Group (Philip Cox/Pat Jackson)** chaired by Philip Cox to coordinate support for redundant people, people at risk of redundancy and young people leaving school this summer and self-employed who are claiming income support as a result of closing down their businesses during the lockdown – 5 minutes
 - **Pledge Board** (James Richards) – 5 minutes
 - **Digital Skills Partnership Board Meeting on 22 September** (Nicola Dunbar) – 5 minutes
 - **Meeting of College Principals** (Dhesi) – 5 minutes
 - **Accelerate Board** (Phil Atkinson and Kurt Allman) – 5 minutes
 - **Data and Labour Market Steering Group** (Pat Jackson) – 5 minutes

- 14.20 hrs** **Local Growth Fund Investments** – to review progress on investments already contracted all the sponsors of the investments will be asked to confirm they have met the projects and to highlight if they have any concerns about delivery
- 14.30 hrs** **Latest Data and Labour Market Report – Employer Demand for Skills** (David Brennan) 15 minutes
- 15.10 hrs** **Production of a Skills Advisory Panel Report** – see draft guidance issued by the Department for Education
- To what extent do we need to review our priorities and include a focus on skills for new job creation and skills for the newly unemployed?
 - Could we have a few Members who are prepared to act as a sounding Board to help steer the production of the report or perhaps a separate workshop?
- 15.25 hrs** **Any Other Business** – Clare Hayward
- To note the proposed request for a bidding round for European Social Funding
 - Items for future meetings
 - Date and venue of next meeting (18 November 2020 – probably via Microsoft Team)
- Close meeting no later than 15.30hrs**

The following members of the Employers' Skills and Education Board are expected to attend the meeting:

- *Clare Hayward - Chair
- *Phil Atkinson (Daresbury)
- *Nicola Dunbar (Deputy Chair)
- Nicola Johnson (Bentley Motors)
- Paul Colman (South Cheshire Chamber)
- Jasbir Dhesi (Cheshire College South and West – representing the training providers)
- James Richards (Network Rail)
- Kurt Allman (University of Chester)
- *Cllr James Nicholas (Cheshire East Council)
- *Stephen Fitzsimons (Warrington Borough Council)
- Louise Higgins (United Utilities)
- *Catherine Walker (Cheshire West and Chester)
- Pat Jackson (LEP)
- *With voting rights

Not yet responded

- *Bill Carr (Carpe Diem)
- Maggie Chen
- Sarah Hopkinson (Engie)
- Kath Mackay (Alderley Park)
- Nicola Merriman (National Skills Academy Nuclear)
- Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

Also attending

- Kim Hardman (Astra Zeneca) as observer
- David Brennan, Trevor Langston and Sarah Williams for specific agenda items

Apologies

- Philip Cox

Papers copied to:

- Trevor Brocklebank (Deputy Chair of LEP)
- Jamie Zucker (DfE)
- Clare Cassidy (DfE)
- Mike McLouglin (DfE)
- Peter Skates (Cheshire East Council)
- Maud Duthie (University of Chester)
- Chris Koral (University of Chester)
- Nicola Said (LEP)
- Joe Manning (LEP)

- Andy Devaney (LEP)
- Sarah Williams (LEP)
- Trevor Langston (LEP)