

**Minutes of the Cheshire and Warrington Local Enterprise Partnership**

**Performance and Investment Committee Meeting**

**held on 18th December 2019 at 1.30**

**In attendance:**  Chris Hindley (Chairman), Stewart Brown, Alex Thompson,

Nichola Newton, Ian Brooks, Rachel Laver, Joel Tagg

**Apologies:** Lisa Harris, Peter Skates, Ged Barlow

Presentations on CEC sustainable Transport Schemes by: John Davies and Richard Hibbert

Waste2Tricity by: John Hall

Delivering network visibility by: Dave Roberts and Sophie Sudworth

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| Item No. | Item | To be Actioned by | By When |
| 1. | Welcome, Introductions and Apologies  Apologies from GB and PS.  Chloe Taylor has now left CWAC.  Request that CWAC send a representative to future meetings | RL | Jan |
| 2 | **Conflicts of Interest**  CH asked for any conflicts to be declared and reiterate the conflicts of interest policy.  At attending in S151 capacity rather than to represent CEC, but mentioned conflict regarding sustainable travel schemes. |  |  |
| 3 | **Minutes from the last meeting:**  Ran through the actions:  October mins republished less CHSRH update  Escalate receipt of information from CWAC to PC  RL again asked for comments on ToRs to be sent through having only received them from CH. Due to packed agenda, TORs to be considered at January meeting  Confirmed that P&I will consider Energy bids  Page numbers added to delivery plan  Cheshire Green loan facility documents completed. Awaiting signing by CEC  RL confirmed that as ESIF isn’t a sub-committee of the CWLEP board that the committee details don’t’ need to be shown on the LEP website. The assurance Framework will be updated accordingly in due course. | RL/PC  All | Jan  Jan |
| 4 | **Presentation -CEC sustainable transport**  RH and JD gave a presentation on the two schemes. Timing of delivery was questioned and asked whether it could be bought forward. Crewe scheme being delivered on the back of a Network rail scheme which involves road closures, so programme will only be forward if NR scheme doesn’t go ahead.  Cost of the CPO included in costs and CEC will underwrite the costs of the scheme. CEC funding approved.  Both schemes show good value for money.  Both schemes approved. RL to change condition to make it clear only the second phase of the Crewe sustainable transport scheme is completed in two years (the small section that requires the land).  RL to issue offer letters. | RL | Jan |
| 5 | **Energy Fund bids**  Agreed that to comply with Local assurance framework and for consistency, BCR calculation to be provided for each scheme and for Skills projects already approved and pending approval  RL to appoint economist to provide figures.  RB gave an overview of the strategic fit of the schemes which in all cases is good. The Crewe Heat Scheme is being deferred as they have asked for £100k more and is therefore being considered by Strategy Committee again.  **Waste2Tricity**  Project takes unrecyclable plastic waste and turns it into Hydrogen and gas to create energy which can be exported to the grid.  John Hall gave a presentation. Funding for the scheme is expected to be secured by the end of March.  In order to help the fund raise the committee agreed to approve the bid with the conditions set out in the report and the added condition that the funding offer will lapse if planning approval and funding wasn’t in place by the end of March 2020.  **SPEN/ EA Technology – Network visibility**  Scheme to install monitoring devices across Cheshire’s sub-stations in order to more accurately understand demand and capacity which will enable the network to be operated closer to capacity and more efficiently.  Committee approved the project as per the conditions set out in the report.  **Blue Orchid**  Bid to provide energy audits to businesses and then grant to some of those business for energy efficiency improvements.  Committee approved the project as per the conditions set out in the report.  **Storengy – Project Vanguard**  Project to create hydrogen from waste water and energy from Photo Voltaics.  Approved. Condition to be changed to say equipment should stay on site for five years as site is owned by CEC.  **EA Technology – Netzero Cheshire**  Project to showcase low carbon technology at a building at Capenhurst Technology Park.  There will be quarterly open days to showcase the technology and a manual produced  Project approved with the conditions set out in the report.  RL to write offer letters for all approved projects | RL  RL | Jan  Jan |
| 6 | **Delivery Plan**  Business development needs revised numbers adding for January meeting | RL | Jan |
| 7 | **Programme Manager update**  RB ran through the programme manager update. Key issue is slippage. JT said it was unlikely treasury would let any funding be carried forward. RL suggested January meeting moved to the 22nd January in order for all the claims to be processed so that we have a clearer of what might be spent by the end of March and so that action can be taken if necessary. Spend is still forecast to be £25m as required.  Move meeting to 22nd January. | RL | Dec |
| 8 | AOB - none |  |  |