**AGENDA FOR EMPLOYERS’ SKILLS AND EDUCATION BOARD MEETING ON 19 OCTOBER 2022**

**The main purpose of the meeting is for Members to:**

* Review key developments since their last meeting on 21 September including the launch of the LEP’s annual review and the publication of the Sustainable and Inclusive Growth Commission Report
* Review further work on the impact measurement work with particular focus on the long-term unemployed and economically inactive people. Agree next steps
* Review follow up work from the sub-group investigating the issues around the information failures and the progression of young people in disadvantaged communities, and agree next steps
* Receive an update on Skills Bootcamps and provide a steer on next steps
* Review the future plans of the Pledge and Careers Hub and provide a steer
* Review progress of the Local Growth Fund projects including the collaboration between projects
* Note the recent update of the Digital Skills Report (presentation will be made at December meeting)

**Note the key meetings that have taken place since 21 September**

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| 21 September | LEP’s Performance and Investment Committee review of skills work |
| 22 September | Macclesfield and Chester Pledge and Career Hub meetings |
| 23 September | Deadline for submitting expressions of interest in becoming the DfE designated employer representative body to lead the Local Skills Improvement Plan |
| 26 September | Deadline for 3rd tranche of Cheshire and Warrington skills bootcamp funding |
| 27 Sept + 11 Oct  | Economic and Workforce Recovery Group meetings |
| 28 September  | Workshop with Local Growth Fund Skills projects to share good practice |
| 28 September  | Warrington and Northwich Pledge and Careers Hub meetings |
| 28 September | Digital Connectivity Board |
| 29 September  | Ellesmere Port Pledge and Careers Hub meetings  |
| 30/31 Sept | LEP Board Away Days |
| 3 October  | Into Work Board meeting |
| 3 October  | Data and Labour Market Steering Group |
| 4 October | Cheshire & Warrington Local Enterprise Partnership Economic Summit & AGM |
| 7 October | Net Zero North West Cluster Plan skills stakeholder workshop |
| 10 October  | Cheshire Business Group meeting |
| 10 October | Careers Hub quarterly review meeting with the Careers and Enterprise Company |
| 11 October | Crewe and Nantwich Town Wide Careers Fair |
| 11 October | Local authority + LEP meeting on destination, NEET, attainment and progression data (following up Paul Colman chaired sub-group meeting |
| 11 October | Meeting to explore scope for pilot on retrofitting and local labour |
| 11 October  | Pledge Board and Careers Hub Steering Group meetings |
| 12 October  | Pledge and Warrington Local Authority Careers Fair |
| 13 October | Deadline for submissions for Skills Bootcamp stage 2 proposals  |
| 17 October | Skills Bootcamp Steering Committee meeting |
| 18 October | Sustainable and Inclusive Growth Commission Fifteenth Meeting |
| 19 October  | LEP Board meeting |

**AGENDA**

**13.30 hrs Welcome, declarations of interest, introductions with members sharing information on any key developments since the last meeting** **on 13 July** (5 minutes)

* List of attendees and apologies (Annex A)
* To note any additional declarations of interest

**13.35 hrs Note of last meeting and outstanding actions**

* To approve note of last meeting and review updated action list

(5 minutes)

* **Accelerate** – Kurt Allman to share lessons learnt (10 minutes)
* **Institute of Technology and Strategic Development Fund**– Dhesi (10 minutes)

**14.00 hrs Updates on Key Developments Since Last Meeting including:**

* **LEP Board and Economic Summit -** Kath Mackay (10 minutes)
* **Pledge and Careers Hub –** Kim Hardman andPaul Colman (10 minutes)
* **Sustainable and Inclusive Growth Commission report –** Pat Jackson (10 minutes)
* **Digital Skills Report** – to note

**14.30 hrs Skills Bootcamps** (10 minutes)

* Pat Jackson and Sarah Williams to update on skills bootcamp plans and reflect on how Members have helped to support the work – attached slides provide an overview

**14.40 hrs**  **Local Skills Improvement Plan and Designation of Employer Representative Body**

* Paul Colman to provide an update (10 minutes)

**14.50 hrs Unemployed and economically inactive people and ambitions to increase earnings**

* Colin Billingsley (DWP) to reflect on the changing nature of long-term unemployment and economic inactivity and report back on the follow up actions taken since the joint meeting of the Workforce Recovery Group and the Into Work Board on 13 September (15 minutes)

**15.05 hrs Impact Measures – Work with Young People to address information failures and in particular support young people in the most disadvantaged areas of Cheshire and Warrington**

* Pat Jackson to report back on most recent work with local authorities to establish a better understanding of data about where young people go after completing education at 16 and 18 and their levels of attainment and progression. (10 minutes)

**15.15 hrs** **Local Growth Fund Investments (10 minutes)**

* Sarah to provide progress report based on 2022/23 second quarter returns
* Key outcomes from collaborative and good practice sharing workshop

**15.25 hrs Any Other Business and Date of Next Meetings**

* **Date of next meeting** 16 November 2022
* **Items for agenda of next meeting:**
	+ review of progress in addressing the issues identified in the Skills Report and the skills and education elements of the LEP Delivery Plan?
	+ Skills Challenges of Netzero – what are the training priorities of employers?
	+ Cheshire and Warrington Life Science businesses – what are their skills and employment needs – can the public sector help?
	+ LGF Skills project update from Cheshire College South and West (Karen Roberts)
	+ Digital skills report – the big challenges?

**EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 19 OCTOBER 2022 Annex A**

The following members of the Employers’ Skills and Education Board are expected to attend the meeting:

* \*Kath Mackay - Chair
* \*Nicola Dunbar (Deputy Chair)
* \*Bill Carr (Carpe Diem)
* Paul Colman (South Cheshire Chamber)
* Kurt Allman (University of Chester)
* Dhesi (Cheshire College South and West – representing the training providers)
* \*Phil Atkinson (Daresbury)
* Tamara Barker (Engie)
* \*Lucy Liang (AUE Ltd)
* Kim Hardman (Astra Zeneca)
* Kevin Hutchinson (SISK)
* Maggie Chen
* Cllr Sarah Pochin (Cheshire East)
* Kevin Hutchinson (SISK)
* Ben Longworth (BAE Systems)
* Pat Jackson (LEP) \*With voting rights

**Apologies**

* Julia Teale Mid Cheshire Health Hospitals NHS Foundation Trust
* Nicola Johnson/Gemma Betteridge (Bentley Motors)
* \*Matthew Smith (Cheshire West and Chester)
* Tim Smith representing \*Eleanor Blackburn (Warrington Borough Council)

**Also attending**

* Colin Billingsley (Jobcentre Plus) and Sarah Williams, for specific agenda items

**Papers copied to**:

* Trevor Brocklebank (Deputy Chair of LEP)
* Martin Wood (Department for Business, Energy and Industrial Strategy)
* Jamie Zucker (DfE)
* Clare Cassidy (DfE)
* Mike McLouglin (DfE)
* Peter Skates (Cheshire East Council)
* Kirstie Simpson (University of Chester)
* Nicola Said (LEP)
* Joe Manning (LEP)
* Andy Devaney (LEP)
* Sarah Williams (LEP) and Trevor Langston (LEP)
* Andrew Bridge and Dave Rowlands (CITB)