

CHESHIRE AND WARRINGTON - EMPLOYERS SKILLS AND EDUCATION BOARD MEETING ON 20 JANUARY

Meeting to be held via Microsoft Team - details on calendar invite

The main purpose of the meeting is:

- All Members to reflect on the Local Growth Fund show case event on 16 December and share information about any key developments since the last meeting
- Jobcentre Plus to update Members on the work of the Workforce Recovery Group and the response of Jobcentre Plus to the Covid crisis
- Update Members on the development of the Jobs Portal
- Review the spend profile and outputs delivered to date by the Local Growth Fund projects
- Review the latest report on the impact of Covid on the labour market and the skills report
- Receive feedback from meetings/activities of key groups held since last meeting on 16 December.

Meetings that have taken place since the last Employers' Skills and Education Board meeting:

- Induction meeting with new Members of the Employers' Skills and Education Board on 17 December
- Meeting with Housing Associations on 12 January
- Pledge Industry Insights Digital Day on 13 January
- Meeting of Data and Labour Market Steering Group on 14 January (review of latest Covid report)
- Two Workforce Recovery Group meetings held since 16 December
- National Career Service review meeting on 19 January.

AGENDA

- 13.30 hrs **Welcome, and declarations of interest** - list of attendees and apologies (**Annex A**).
- 13.35 hrs **Members reflections** on the Local Growth Fund show case event on 16 December and any key developments since the last meeting
- 13.50 hrs **Local Growth Fund update (spend and outputs)** - Sarah Williams
- 14.00 hrs **Jobcentre Plus to update Members on the work of the Workforce Recovery Group and the response of Jobcentre Plus to the Covid crisis** – Colin Billingsley, Jobcentre Plus
- 14.15 hrs **Short Demonstration of latest version of the Jobs Opportunities Portal** (Sarah Williams)
- 14.20 hrs **Skills Priorities and Proposed Road Map** – David Brennan
- 14.50 hrs **Feedback from key meetings/activities since last Employers' Skills and Education Board:**
- **LEP Board meetings** (Clare Hayward) 5 minutes
 - **Pledge** (James Richards) – 5 minutes
 - **Digital Skills Partnership Board** (Nicola Dunbar) – 5 minutes
 - **Accelerate Board and Current Review** (Phil Atkinson) – 5 minutes
 - **Institute of Technology** (Dhesi) – 5 minutes
- 15.15 hrs **Note of last meeting on 18 November 2020** (Chair - 5 minutes)
- 15.20 hrs **Action list and any matters arising that are not on agenda** – (Chair - 5 minutes)
- 15.25 hrs **Any Other Business** – Clare Hayward
- Items for future meetings
 - Date and venue of next meeting (17 February 2021 – via Microsoft Team)

The following members of the Employers' Skills and Education Board are expected to attend the meeting:

- *Clare Hayward - Chair
- *Nicola Dunbar (Deputy Chair)
- Sarah Hopkinson (Engie)
- Kurt Allman (University of Chester)
- *Eleanor Blackburn (Warrington Borough Council)
- *Bill Carr (Carpe Diem)
- Paul Colman (South Cheshire Chamber)
- Dhesi (Cheshire College South and West – representing the training providers)
- Kim Hardman (Astra Zeneca)
- Louise Higgins (United Utilities James Richards (Network Rail))
- Nicola Merriman (National Skills Academy Nuclear)
- James Richards (Network Rail)
- Maggie Chen
- Nicola Johnson (Bentley Motors)
- Pat Jackson (LEP)
- *With voting rights

Not yet responded

- *Phil Atkinson (Daresbury)
- *Cllr James Nicholas (Cheshire East Council)
- Kath Mackay (Alderley Park)
- *Clare Latham (Cheshire West and Chester)
- Martin Wood (Department for Business, Energy and Industrial Strategy) – observer

Also attending

- David Brennan, Colin Billingsley and Sarah Williams for specific agenda items

Apologies

- Philip Cox (LEP)

Papers copied to:

- Trevor Brocklebank (Deputy Chair of LEP)
- Jamie Zucker (DfE)
- Clare Cassidy (DfE)
- Mike McLouglin (DfE)
- Peter Skates (Cheshire East Council)
- Maud Duthie (University of Chester)
- Chris Koral (University of Chester)
- Nicola Said (LEP)
- Joe Manning (LEP)

- Andy Devaney (LEP)
- Sarah Williams (LEP)
- Trevor Langston (LEP)